

The University Administrators Workshop

Enhancing the Quality of
International Activities of Asian Universities

March 16 - 17, 2006
Kyoto

Kyoto University

Any inquiries on the workshop may be directed to
the International Affairs Division, Kyoto University
Yoshida-Honmachi, Sakyo-ku, Kyoto 606-8501 Japan

Preface

Kyoto University held the 'University Administrators Workshop' on March 16 and 17, 2006 in Kyoto city. The purpose of the workshop is to enhance the quality of international activities at leading Asian universities through exchanges of information and opinions by administrative staff members in charge of international affairs and student exchange.

The participants were administrative staff members who held direct administrative responsibility for international affairs. They were in charge of international programs on a full-time basis with either an administrative or academic background.

Leading universities in Asian region and Kyoto city were invited, and eighteen persons from sixteen universities, including Kyoto University, participated in the workshop.

During the workshop, following three sessions were held. All the participants were actively involved in the workshop by making presentations in one or more sessions and/or chairing the session.

- Session 1. Promoting academic collaboration through memoranda for exchanges
- Session 2. Enhancing international programs for students
- Session 3. Managing the international program office

This booklet contains all the abstracts and presentation slides, as well as the schedule and the list of participants. Answers to the questionnaire that were sent from Kyoto University to all the participating universities are also attached.

The workshop was convened with the supported of 'Strategic Fund for Establishing International Headquarters in Universities' by Japan's Ministry of Education, Culture, Sports, Science and Technology (MEXT). All the contents of this booklet are posted on the webpage of Kyoto University's Organization for the Promotion of International Relations.

Kyoto University expresses sincere appreciation to all participants who made the workshop a success. It is the hope of the university that this booklet will be valuable to all the universities aiming to further internationalize their research and educational activities.

Participating Universities

Doshisha University

Fudan University

Hong Kong University of Science and Technology, HKUST

Korea Advanced Institute of Science and Technology, KAIST

Kasetsart University

Kyoto Institute of Technology, KIT

Nanjing University

National University of Singapore, NUS

Pohang University of Science and Technology, POSTECH

Ritsumeikan University

Seoul National University

Taiwan University

Tsinghua University, Beijing

Tsing Hua University, Hsinchu

University of Science and Technology of China, USTC

Kyoto University

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Hsiao-Wei D. Chiang (Tsing Hua U, Hsinchu)

Proposing new forms of collaboration

Yajun Zou (Nanjing U)

Yanwing Leung (Taiwan U)

Satoru Endo (Kyoto U)

Session 2: Enhancing international programs for students

Provision of a desirable study/research environment

for foreign students/researchers

Kumut Sangkhasila (Kasetsart U)

Yuree Soh (Seoul National U)

Yunxin Wu (Tsinghua U, Beijing)

Risk assessment in international exchanges

Masaaki Uneno (Doshisha U)

Kyungho Ko (KAIST)

Promoting study abroad programs to domestic students

Chouwen Zhu (Fudan U)

Kar Yan Tam (HKUST)

Tsutomu Yoshii (K I T)

Lee Lai To (NUS)

Makoto Sagane (Ritsumeikan U)

Session 3: (Managing the international program office)

University-level policy making on international affairs and the role
of the international affairs office

Phacharavadee Paerattakul (Kasetsart U)

Jung-Hee Yang (POSTECH)

Jie Yang (USTC)

Developing the talent of international affairs personnel

Chouwen Zhu (Fudan Univ.)

Lee Lai To (NUS)

Makoto Sagane (Ritsumeikan U)

4. Answer to the Questionnaires

Doshisha U

Fudan U

HKUST

KAIST

Kasetsart U

K I T

Nanjing U

NUS

POSTECH

Ritsumeikan U

Seoul National U

Taiwan U

Tsinghua U, Beijing

Tsing Hua U, Hsinchu

USTC

Kyoto U

**University Administrators Workshop:
Enhancing the Quality of International Activities of Asian Universities**

March 16 - 17, 2006

Kyoto, Japan

March 16, 2006 (Thursday)

9:30 - 9:50 Opening Remarks

Toshio Yokoyama (Vice-President for International Relations, Kyoto U)

9:50 - 10:15 Introduction

**10:15 - 12:15 Session 1: Promoting academic collaboration through memoranda for
exchanges**

Convener : Satoru Endo (Kyoto U)

Experiences in negotiating with counterpart universities

Phacharavadee Paerattakul (Kasetsart U)

Hsiao-Wei D. Chiang (Tsing Hua U, Hsinchu)

Proposing new forms of collaboration

Yajun Zou (Nanjing U)

Yanwing Leung (Taiwan U)

Satoru Endo (Kyoto U)

12:15 - 13:30 Lunch

13:30 - 15:30 Session 2: Enhancing international programs for students

Convener : Shigeru Yamaguchi (Kyoto U)

Provision of a desirable study/research environment for foreign students/researchers

Kumut Sangkhasila (Kasetsart U)

Yuree Soh (SNU)

Yunxin Wu (Tsinghua U, Beijing)

Risk assessment in international exchanges

Masaaki Uneno (Doshisha U)

Kyungho Ko (KAIST)

15:30 – 15:50 Coffee Break

15:50 – 17:45 Session 2: Enhancing international programs for students

Convener : Shigeru Yamaguchi (Kyoto U)

Promoting study abroad programs to domestic students

Chouwen Zhu (Fudan U)

Kar Yan Tam (HKUST)

Tsutomu Yoshii (KIT)

Lee Lai To (NUS)

Makoto Sagane (Ritsumeikan U)

18:00 - 20:00 Dinner

March 17, 2006 (Friday)

9:30 - 10:40 Session 3: Managing the international program office

Convener : Makoto Sagane (Ritsumeikan U)

University-level policymaking on international affairs and the role of the international affairs office

Phacharavadee Paerattakul (Kasetsart U)

Jung-Hee Yang (POSTECH)

Jie Yang (USTC)

10:40 - 10:50 Coffee Break

10:50 – 12:00 Session 3: Managing the international program office

Convener : Makoto Sagane (Ritsumeikan U)

Developing the talent of international affairs personnel

Chouwen Zhu (Fudan U)

Lee Lai To (NUS)

Makoto Sagane (Ritsumeikan U)

12:00 - 13:20 Lunch

13:30 - 20:00 Excursion

13:30 -14:00 Departure from the New Miyako Hotel to the temple, *Kiyomizu-dera*

14:00 -15:00 Visit *Kiyomizu-dera*

15:00 -15:30 Departure from *Kiyomizu-dera* to Kyoto University

15:30 -18:00 Visit Kyoto University(International House Kyoto University Museum
Student Lounge ‘KI-ZU-NA’ Kyoto University Clock Tower Centennial
Hall)

18:00 -20:00 Reception at Kyoto University

20:00 - Back to the New Miyako Hotel

List of Participants

Institution	Name	Title
Doshisha U	Mr. Masaaki Uneno	Program Coordinator for International Education of the International Center, and Program Coordinator of the Center for Japanese Language
Fudan U	Dr. Chouwen Zhu	Deputy Director, Foreign Affairs Office
HKUST	Prof. Kar Yan Tam	Associate Vice President for Academic Affairs
KAIST	Mr. Kyungho Ko	Director of International Relations
Kasetsart U	Miss. Phacharavadee Paerattakul	Director, International Affairs Division
Kasetsart U	Dr. Kumut Sangkhasila	Deputy Director of International Studies Center
KIT	Mr. Tsutomu Yoshii	Director of International Planning Division
Nanjing U	Mr. Yajun Zou	Director of the Office of International Cooperation and Exchange
NUS	Assoc. Prof. Lee Lai To	Deputy Director, International Relations Office
POSTECH	Ms. Jung-Hee Yang	Manager, International Affairs Office
Ritsumeikan U	Mr. Makoto Sagane	Deputy Managing Director, Division of International Affairs
SNU	Ms. Yuree Soh	Associate Director, International Relations Office
Taiwan U	Dr. Yanwing Leung	Deputy Director of Center for International Academic Exchanges
Tsinghua U (Beijing)	Prof. Yunxin Wu	Deputy Director, Office of International Cooperation and Exchange
Tsing Hua U (Hsinchu)	Dr. Hsiao-Wei D. Chiang	Director, Academic Cooperation Division
USTC	Prof. Jie Yang	Head of the China-Japan International Exchange Committee
Kyoto U	Mr. Satoru Endo	Director, International Affairs Division
Kyoto U	Mr. Shigeru Yamaguchi	Director, Foreign Student Division